



**TECHNICAL ADVISORY COMMITTEE TO THE MSRC
THURSDAY, May 4, 2023 MEETING MINUTES
21865 Copley Drive, Diamond Bar, CA 91765**

MSRC-TAC MEMBERS PRESENT:

MSRC-TAC Chair Steven Lee, representing Los Angeles County Metropolitan Transportation Authority (LA Metro)
Denis Bilodeau, representing Orange County Board of Supervisors
Adriann Cardoso, representing Orange County Transportation Authority
Cheryl Chesnut (Alt), representing San Bernardino County Transportation Authority
Chris Escobedo, representing the Cities of Riverside County
Jason Farin, representing the Riverside County Board of Supervisors
Jack Garate, representing the Regional Rideshare Agency
Steve Hillman, representing the City of Los Angeles
Minh Le, representing the Los Angeles County Board of Supervisors
Ash Nikravan, representing South Coast AQMD
Rongsheng Luo, representing Southern California Association of Governments (SCAG)
Scott Strelecki (Alt), representing SCAG

OTHERS PRESENT:

David Leyzerovsky (LA Metro)
David Thornburg
Erika Chavez
Rene Salas (City of South El Monte)
Ryan Laws (SCAG)
Lauren Dunlap
Loraine Lundquist

SCAQMD STAFF & CONTRACTORS

Maria Allen, MSRC Administrative Liaison
Sindy Enriquez, Contracts Assistant
Ray Gorski, MSRC Technical Advisor - Contractor
Daphne Hsu, Principal Deputy District Counsel
Matt MacKenzie, Contracts Assistant
Anish Pathak, Financial Analyst
Cynthia Ravenstein, MSRC Contracts Administrator
Donna Vernon, Administrative Assistant I
Debra Ashby, Sr. Public Affairs Specialist

5/4/2023 MSRC-TAC Meeting Minutes

Kim White, Sr. Public Affairs Specialist
Lane Garcia, Program Supervisor

CALL TO ORDER

- Call to Order
MSRC-TAC Chair Steven Lee called the meeting to order at 1:32 p.m.

STATUS UPDATE

The Clean Transportation Policy Update provides information on key legislative and regulatory initiatives of potential interest to the MSRC. The report can be viewed at www.CleanTransportationFunding.org.

MSRC-TAC ELECTIONS

ON MOTION BY MSRC-TAC MEMBER ADRIANN CARDOSO AND SECONDED BY MSRC-TAC MEMBER MINH LE, THE MSRC-TAC UNANIMOUSLY VOTED FOR KELLY LYNN AS MSRC-TAC CHAIR

ON MOTION BY MSRC-TAC MEMBER MINH LE AND SECONDED BY MSRC-TAC MEMBER STEVEN LEE, WITH THE EXCEPTION OF AN ABSTENTION BY MSRC-TAC MEMBER MINH LE, THE MSRC-TAC UNANIMOUSLY VOTED FOR MINH LE AS MSRC-TAC VICE-CHAIR

MSRC-TAC VOTING

Though SCAG Member Rongsheng Luo was present, SCAG Alternate Scott Strelecki represented Southern California Association of Governments at this meeting and voted.

CONSENT CALENDAR

Receive and Approve

Agenda Item #1 – Summary of Final Report by MSRC Contractor

One final report was submitted for MSRC-TAC review and approval during May:

- Penske Truck Leasing Co. L.P., Contract #MS21007 (\$1,000,000 – Deploy 5 Zero-Emission Yard Tractors)

ON MOTION BY MSRC-TAC MEMBER ADRIANN CARDOSO AND SECONDED BY MSRC-TAC MEMBER JASON FARIN, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 – #3, THE MSRC-TAC UNANIMOUSLY VOTED TO RECEIVE AND RECOMMEND APPROVAL OF THE MSRC CONTRACTORS' FINAL REPORT SUMMARY LISTED ABOVE.

ACTION: The Final Report Summary was received and approved. It will be included on the MSRC's next agenda for final action.

Information Only – Receive and File

Agenda Item #2 – MSRC Contracts Administrator’s Report

The Contracts Administrator’s Report for March 30, 2023 through April 26, 2023 was included in the agenda package.

ON MOTION BY MSRC-TAC MEMBER ADRIANN CARDOSO AND
SECONDED BY MSRC-TAC MEMBER JASON FARIN, UNDER
APPROVAL OF CONSENT CALENDAR ITEMS #1 – #3, THE MSRC-TAC
UNANIMOUSLY VOTED TO RECEIVE AND FILE THE MSRC
CONTRACTS ADMINISTRATOR’S REPORT LISTED ABOVE.

ACTION: The Contracts Administrator’s Report was received and filed. It will be included on the MSRC’s next agenda for final action.

Agenda Item #3 – Financial Report on AB 2766 Discretionary Fund

The Financial Report on the AB 2766 Discretionary Fund for March 2023 was included in the agenda package.

ON MOTION BY MSRC-TAC MEMBER ADRIANN CARDOSO AND
SECONDED BY MSRC-TAC MEMBER JASON FARIN, UNDER
APPROVAL OF CONSENT CALENDAR ITEMS #1 – #3, THE MSRC-TAC
UNANIMOUSLY VOTED TO RECEIVE AND FILE THE FINANCIAL
REPORT FOR THE MONTH OF MARCH 2023.

ACTION: The March 2023 financial report was received and filed. No further action is required.

ACTION CALENDAR

Agenda Item #4 - Consider Increased Scope and 15-Month Contract Term Extension by City of Rolling Hills Estates, Contract #ML18141 (Procure One Light-Duty ZEV and Install EV Charging Infrastructure)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of Rolling Hills Estates was awarded funding from the MSRC to procure one light duty zero emission vehicle and to install charging infrastructure. The contract was to install two limited access level II charging stations. The City was able to identify funding from Southern California Edison’s (SCE’s) Charge Ready Program that enabled them to install additional stations. The City is asking to increase the scope of the contract to five dual port and two single port publicly accessible level II stations. Unfortunately, the City was delayed due to the SCE process and infrastructure materials being out of stock for some time. The City recently got the stations operational; they are now requesting a 15-month term extension. Ms. Ravenstein as Contracts Administrator is recommending approval, the Scope Changes Subcommittee did not meet to give a recommendation. The City was previously granted a one-year term extension.

ON MOTION BY MSRC-TAC MEMBER CHRIS ESCOBEDO AND
SECONDED BY MSRC-TAC MEMBER STEVE HILLMAN, THE MSRC-TAC
UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE CITY
OF ROLLING HILLS ESTATES, CONTRACT #ML18141, AN INCREASE IN
SCOPE AND A FIFTEEN-MONTH TERM EXTENSION.

ACTION: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #5 - Consider Modified Scope and Reallocation of Funding Between Projects by Southern California Associate of Governments (SCAG), Contract #MS21005 (\$16,751,000 – Implement Last Mile Freight Program)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that this request is for SCAG's contract for the Last Mile Freight Program. A project participant that was an independent owner-operator had been awarded \$70,000 to get a truck and they decided to withdraw from the program. The contract does allow for the funds to be reallocated and SCAG looked at various available options. SCAG is now requesting approval to reallocate those funds to Sysco Corporation. Sysco would install an additional charging station. They would use the resources from installing that charger into a battery energy storage system, which is going to enhance their system resiliency and shift load away from high price periods. SCAG is also requesting a change in their contract for another project participant. WattEV was awarded funding to purchase 20 Volvo electric trucks, but the delivery schedule on those Volvo Trucks has been delayed multiple times. WattEV would like to substitute Nikola battery electric trucks for some of the Volvo trucks. WattEV thinks that this change helps them meet their existing time schedule. They have yet to finalize the precise number of trucks they plan to replace. Consequently, they are seeking some flexibility in determining this matter. There would be no alteration in the total funding received from the MSRC. The Nikola truck costs a little bit more, so the co-funding going into the project will increase a little bit while the MSRC funding stays the same.

MSRC-TAC Member Ashkaan Nikravan asked if the independent owner operator gave a reason for withdrawing from the project?

MSRC-TAC Member Scott Strelecki answered stating that the independent owner operator left to conduct business in another state.

MSRC-TAC Member Minh Le asked what is being done to retain the current number of independent owner operators in the program?

Mr. Strelecki answered that SCAG has been engaging with the independent owner operators directly since the award announcement. Most of them are working with a consultant, which has been helpful through the process. The ones that have turned over were for three main reasons: leaving the business, the change of the business climate, and then the most recent one leaving the state. This project has 19 independent owner operators with MOU contracts. They have one that has completed the recording process and submitted their final report and are currently reviewing and going through potential reimbursement.

MSRC-TAC Member Chris Escobedo asked why the Contracts Administrator did not comment on a recommendation.

Ms. Ravenstein stated that because this item had to do with the reallocation of funds from one project to another, she felt that was beyond her scope.

Public comment:

Ryan Laws from SCAG's Goods Movement Business Unit wanted to further answer Mr. Le's question. SCAG also has regular progress reporting with all their subrecipients and they are asking the owner operators to report on a monthly basis.

ON MOTION BY MSRC-TAC MEMBER MINH LE AND SECONDED BY MSRC-TAC MEMBER JASON FARIN, WITH THE EXCEPTION OF MSRC-TAC ALTERNATE SCOTT STRELECKI WHO ABSTAINED, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR SOUTHERN CALIFORNIA ASSOCIATE OF GOVERNMENTS (SCAG), CONTRACT #MS21005, REALLOCATION OF FUNDS AND TRUCK SUBSTITUTION

ACTION: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #6 - Consider 42-Month Contract Term Extension by City of South El Monte, Contract #ML18084 (Install EV Charging Infrastructure)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of South El Monte was awarded \$30,000 to install two level II publicly accessible charging stations. The City has not completed any construction and the MSRC hasn't paid anything yet. The City requested an extension but was denied by the Contracts Administrator because the Contract had already been extended and they have not completed any work. The City indicated personnel changes had prevented them from completing the project within the contracted period. If granted the extension, the City plans to explore various options and funding sources. They estimate that they could get the stations installed within 18 months. Ms. Ravenstein noted that 10 months out of the 42 months that they're asking for are due to an error in the original length of the contract. The original contract was not long enough to allow them to provide the three years of operation that they're supposed to provide.

MSRC-TAC Member Minh Le stated that the City of South El Monte only has 15 charging stations and he would like the community to have more publicly accessible charging. The City's letter mentions researching available grants through SCE's Charge Ready Program and LA County's Public Power-Up program. Mr. Le proposed a time-bound evaluation to get the chargers built.

MSRC-TAC Member Chris Escobedo asked if it was possible to cut down some of the presented timeline or to use the presented timeline as milestones as performance standards to be met.

Ms. Ravenstein answered stating that she doesn't think it's possible to shorten the timeline, considering that the City would still need three years of operation.

Rene Salas, City Manager for the City of South El Monte stated that the 42-Month extension is due to the three-year operational requirement. The City is already in communications with the Power-Up program and they have applied. Mr. Salas stated that he and his team are committed to completing this project for their community.

MSRC-TAC Chair Steven Lee asked if the 42-month extension was granted, when would the end date be?

Ms. Ravenstein answered stating that the end date would be early 2028.

ON MOTION BY MSRC-TAC MEMBER JASON FARIN AND SECONDED BY MSRC-TAC MEMBER MINH LE, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE CITY OF SOUTH EL MONTE, CONTRACT #ML18084, A 42-MONTH TERM EXTENSION, CONTINGENT UPON IT BEING THE CITY'S LAST EXTENSION

ACTION: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #7- Consider Recommended Awards under FYs 2021-24 Microtransit Service Program

Ray Gorski, MSRC Technical Advisor, gave a presentation on the Microtransit Service Program. The RFP 2023-07 released on in January 2023 was seeking proposals for new or expanded zero-emission microtransit services in the South Coast AQMD region. The MSRC allocated \$2.5 million for this program. The RFP closed on March 2023 with six proposals received and a total funding request of \$1,965,401. The priorities of this RFP are to integrate microtransit into other transit systems, bridge the gap between traditional fixed-route transit that do not meet the mobility needs of the residents, serve disadvantaged communities or other regions that lack adequate transportation, and serve areas that suffer disproportionately from air pollution. The MSRC received six proposals. The proposals were from Omnitrans-Bloomington, the City of Seal Beach, the City of Huntington Beach, Anaheim Transportation Network, the City of Gardena and the City of Long Beach. A detailed report of these proposals was included in the agenda package. This program requires a minimum of 50% co-funding; the total project cost reflects the combination of both the co-funding and as well the MSRC request.

The RFP evaluation and scoring criteria consisted of overall cost-effectiveness at 35 points maximum, sustainability and continuation plan at 35 points maximum, connectivity and integration with other public transit at 15 points maximum and extent of project serving disadvantaged communities or areas that lack adequate transportation and mobility options and/or disproportionately impacted by unhealthy air quality at 15 points maximum. For each of the six proposals that were received, funding is recommended in the amount that was requested.

ON MOTION BY MSRC-TAC MEMBER ADRIANN CARDOSO AND SECONDED BY MSRC-TAC MEMBER MINH LE, THE MSRC-TAC

UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FUNDING
AWARDS TOTALING \$1,965,401 UNDER THE FYS 2021-24
MICROTRANSIT SERVICE PROGRAM

ACTION: MSRC staff will include this program on the next MSRC agenda for approval.

Agenda Item #8 - Receive Update on Possible Application(s) for U.S. Department of Transportation (“DOT”) Funding

Ray Gorski, MSRC Technical Advisor, explained that the United States Department of Transportation is offering incentive funding for the installation of electric vehicle charging and low emission vehicle refueling, called the Charging Fueling Infrastructure Program. There is currently \$700 million dollars available, and the program is split between two elements, one element being community-based charging or refueling infrastructure and the second being the corridor-based charging infrastructure, which for all intents and purposes would serve as goods movement. The current plan is for the State of California through the California Energy Commission (CEC) partnered with Caltrans to take the lead on a statewide corridor program. The MSRC has been asked to support the program, not necessarily by being a direct co-funder yet, but at least being able to within the proposal share some of the initial results of the MSRC’s Request for Information (RFI) process. The intent is to demonstrate to the US DOT that our region is preparing to support zero emission goods movement. There is a team that has been working on this. It includes the South Coast Air Quality Management District, SCAG and LA Metro in a supporting role for this proposal as well. The actual development is being done by the CEC and Caltrans. In the South Coast region, the team is developing narrative to support a corridor that serves the primarily the I-710, because that’s where the goods movement begins from the maritime ports out to the Inland Empire.

MSRC-TAC Member Minh Le asked if letters of support from their respective organizations be helpful?

Mr. Gorski answered that yes, there is an effort to identify and solicit letters of support and draft templates are being put together. Once those are available, Mr. Gorski will distribute those to the MSRC and MSRC-TAC agency Members.

INFORMATION ONLY

ACTION: No further action is required.

PUBLIC COMMENTS:

MSRC-TAC Alternate Scott Strelecki announced that as part of the Last Mile Freight Program which is directly using MSRC funds to support the Sysco Corporation, they had a ribbon cutting ceremony in Riverside April 21st. They had about 300 people there. Sysco is the largest food service company in the world; they want to roll out about 3,000 zero emission trucks across the United States. Riverside is the test platform and the beginning of what they’re going to do.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE MSRC-TAC MEETING
ADJOURNED AT 2:34P.M.

NEXT MEETING: Next meeting: Thursday, June 1, 2023, 1:30 p.m.

(Minutes prepared by Maria M. Allen)