



**TECHNICAL ADVISORY COMMITTEE TO THE MSRC
THURSDAY, June 1, 2023 MEETING MINUTES
21865 Copley Drive, Diamond Bar, CA 91765**

MSRC-TAC MEMBERS PRESENT:

MSRC-TAC Vice-Chair Minh Le, representing the Los Angeles County Board of Supervisors

Joseph Alcock (Alt), representing Cities of Orange County

Adriann Cardoso, representing Orange County Transportation Authority

Jenny Chan, representing Riverside County Transportation Commission

Chris Escobedo, representing the Cities of Riverside County

Jason Farin, representing the Riverside County Board of Supervisors

Jack Garate, representing the Regional Rideshare Agency

Steve Hillman, representing the City of Los Angeles

Steven Lee, representing Los Angeles County Metropolitan Transportation Authority

Mark McCullough, representing San Bernardino County Board of Supervisors

Yuh Jiun Tan (Alt), representing South Coast AQMD

Sean O'Connor, representing Cities of San Bernardino County

OTHERS PRESENT:

Doe Girling – Clean Energy

Jivar Afshar

Tess Paige

David Thornburg – 4 Gen Logistics

SCAQMD STAFF & CONTRACTORS

Maria Allen, MSRC Administrative Liaison

Elham Baranizadeh, Air Quality Specialist

Sindy Enriquez, Contracts Assistant

Daphne Hsu, Principal Deputy District Counsel

Matt MacKenzie, Contracts Assistant

Anish Pathak, Financial Analyst

Cynthia Ravenstein, MSRC Contracts Administrator

Lane Garcia, Program Supervisor

CALL TO ORDER

- Call to Order
MSRC-TAC Vice-Chair Minh Le called the meeting to order at 1:33 p.m.

CONSENT CALENDAR

Receive and Approve

Agenda Item #1 – Minutes of the April 7, 2022, June 2, 2022, and January 12, 2023 MSRC-TAC Meetings

The minutes for the April 7, 2022, June 2, 2022, and January 12, 2023 MSRC-TAC Meetings were included in the agenda package.

ON MOTION BY MSRC-TAC MEMBER CHRIS ESCOBEDO AND SECONDED BY MSRC-TAC MEMBER ADRIANN CARDOSO, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 – #4, THE MSRC-TAC UNANIMOUSLY VOTED TO APPROVE THE MINUTES OF THE APRIL 7, 2022, JUNE 2, 2022 AND JANUARY 12, 2023, MSRC-TAC MEETINGS.

ACTION: The MSRC-TAC meeting minutes were received and approved. MSRC staff will place the approved meeting minutes on the MSRC's website.

Agenda Item #2 – Summary of Final Reports by MSRC Contractors

Two final reports were submitted for MSRC-TAC review and approval during June:

- Riverside County Transportation Commission, Contract #MS18023 (\$500,000 – Implement Weekend Freeway Service Patrols)
- Los Angeles County MTA, Contract #MS21004 (\$814,822 – Dodger Stadium Express Service)

ON MOTION BY MSRC-TAC MEMBER CHRIS ESCOBEDO AND SECONDED BY MSRC-TAC MEMBER ADRIANN CARDOSO, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 – #4, THE MSRC-TAC UNANIMOUSLY VOTED TO RECEIVE AND RECOMMEND APPROVAL OF THE MSRC CONTRACTORS' FINAL REPORT SUMMARIES LISTED ABOVE.

ACTION: The Final Report Summaries were received and approved. They will be included on the MSRC's next agenda for final action.

Information Only – Receive and File

Agenda Item #3 – MSRC Contracts Administrator's Report

The Contracts Administrator's Report for April 27, 2023, through May 24, 2023 was included in the agenda package.

ON MOTION BY MSRC-TAC MEMBER CHRIS ESCOBEDO AND SECONDED BY MSRC-TAC MEMBER ADRIANN CARDOSO, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 – #4, THE MSRC-TAC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE MSRC CONTRACTS ADMINISTRATOR’S REPORT LISTED ABOVE.

ACTION: The Contracts Administrator’s Report was received and filed. It will be included on the MSRC’s next agenda for final action.

Agenda Item #4 – Financial Report on AB 2766 Discretionary Fund

The Financial Report on the AB 2766 Discretionary Fund for April 2023 was included in the agenda package.

ON MOTION BY MSRC-TAC MEMBER CHRIS ESCOBEDO AND SECONDED BY MSRC-TAC MEMBER ADRIANN CARDOSO, UNDER APPROVAL OF CONSENT CALENDAR ITEMS #1 – #4, THE MSRC-TAC UNANIMOUSLY VOTED TO RECEIVE AND FILE THE FINANCIAL REPORT FOR THE MONTH OF APRIL 2023.

ACTION: The April 2023 financial report was received and filed. No further action is required.

ACTION CALENDAR

Agenda Item #5 – Consider FY 2023-24 Administrative Budget

Anish Pathak, South Coast AQMD Financial Analyst, explained that California Health & Safety Code Section 44233 requires that an administrative budget be prepared for review and approved by the MSRC each fiscal year (FY). The Health and Safety Code also limits the administrative expenses for the MSRC to 6.25% of the annual MSRC portion of the AB2766 revenues. The FY 2023-24 administrative budget is for \$802,058. The projected 6.25% administrative cap is \$1,018,750, leaving a margin of \$136,692.

ON MOTION BY MSRC-TAC MEMBER CHRIS ESCOBEDO AND SECONDED BY MSRC-TAC MEMBER JACK GARATE, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE THE FY 2023-24 ADMINISTRATIVE BUDGET.

ACTION: MSRC staff will include the budget on the next MSRC agenda for approval.

Agenda Item #6 – Consider Modified Scope of Work and 17-Month Term Extension by City of Torrance, Contract #ML18069 (Purchase 4 Heavy-Duty Near-Zero Emission Vehicles and Install EV Charging Infrastructure)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of Torrance is requesting a 17-month term extension and to increase the scope of their contract. The City did not have enough funding to complete the original scope. They applied for funding from the

Southern California Edison (SCE) Charge Ready Program, but that program required a larger number of chargers in order to participate. The City is asking to put in a total of 19 dual port Level II charging stations. The 17-month extension is consistent with a portion of their request, but there's conflicting information in the timeline and the request. Ms. Ravenstein has asked the City for clarification. Ms. Ravenstein as Contracts Administrator, recommends the 17-month term extension, given it's the City first request.

MSRC-TAC Member Jason Farin asked if there is a reason the City is requesting an extension right now?

Ms. Ravenstein stated that there is not any limitation that says this is their final extension, the TAC may recommend approval for the City's request of 17 months, or they may increase it beyond the City's request. The City may also request an additional extension at a later date.

MSRC-TAC Member Jack Garate asked if this item can be deferred until the next TAC meeting in August and hopefully the City has received clarification from SCE?

Ms. Ravenstein stated that this item could be deferred to the August TAC meeting.

MSRC-TAC Vice-Chair Minh Le asked if SCE has greenlighted the City's application?

Ms. Ravenstein stated that it is her understanding that SCE has approved the City's application, based on the information presented.

ITEM DEFERRED TO NEXT MSRC-TAC MEETING

ACTION: MSRC staff will include this contract modification on the next MSRC-TAC agenda for consideration.

FYs 2021-24 WORK PROGRAM

Agenda Item #7 – Receive Update on Application for U.S. Department of Transportation (“DOT”) Funding

Cynthia Ravenstein, MSRC Contracts Administrator, presented on the US DOT funding application. The MSRC authorized staff and the Goods Movement Subcommittee to work with some regional partners and to look at working with the State on a proposal under the US DOT's opportunity. This Notice of Funding Opportunity included two program categories, Community Based Infrastructure and Corridor Based Infrastructure. There is \$700 million total funding available. The due date has now been extended to June 13. The CEC and Caltrans are leading a statewide response to the Corridor element of this opportunity. The three focus areas of the State are the I-5, I-8 and I-710. Regional agencies, including the Port of Los Angeles, Port of Long Beach, and LA Metro are supporting the I-710 as a focus area. The MSRC was asked to partner with the State agencies and these regional agencies as a stakeholder in the proposal to improve California's competitive edge. Before the last MSRC meeting, we were asked to provide a letter of support and if possible, to commit funding to the program. Due to the late notice, this request was brought to the MSRC as an urgency item. The MSRC commitment is contingent upon a US DOT Award and review of proposals received under a CEC/Caltrans solicitation. The process

would conform to MSRC Committee structure and policies and procedures; funding would be taken from existing unallocated reserve, depending on timing it could also come from a future work program. The MSRC approved up to \$6 million with the contingencies mentioned.

MSRC-TAC Vice-Chair Minh Le added that the County of Los Angeles and LA Metro will also be submitting a proposal focusing on light duty EV infrastructure under this program.

INFORMATION ONLY

ACTION: No further action is required.

PUBLIC COMMENTS:

NO PUBLIC COMMENT

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE MSRC-TAC MEETING
ADJOURNED AT 1:55P.M.

NEXT MEETING: Next meeting: Thursday, August 3, 2023, 1:30 p.m.

(Minutes prepared by Maria M. Allen)