



County of Los Angeles

Contract Number ML14030C

June 25, 2021

Los Angeles County Bicycle Parking and Rider Program

**Prepared for the Mobile Source Air Pollution Review Committee (MSRC) under the AB 2766 Discretionary Fund Work Program.**

## **Acknowledgements**

The completion of the Los Angeles County Bicycle Parking and Rider Program required collaboration between the Internal Services and Human Resources Departments and the support of the County Board of Supervisors.

Funder for this project:

This report was submitted in fulfillment of ML 14030C and Los Angeles County Bicycle Parking and Rider Program by Los Angeles County under the partial sponsorship of the Mobile Source Air Pollution Reduction Review Committee (MSRC). Work was completed as of June 25, 2021.

## **Disclaimer**

The statement and conclusions in this report are those of the contractor and not necessarily those of the Mobile Source Air Pollution Reduction Review Committee (MSRC) or the South Coast Air Quality Management District (South Coast AQMD). The mention of commercial products, their sources or their uses in connection with material reported is not to be construed as either an actual or implied endorsement of such products.

## **Project Description and Work Performed**

The County of Los Angeles has approximately 108,000 employees at more than 3,000 facilities. Seventy of the County's largest worksites make up one quarter of the 240 worksites subject to the South Coast Air Quality Management District's (AQMD) Rule 2202 for employers with more than 250 employees. Over 200 facilities were identified to install bicycle racks, as well as signage and improved lighting to encourage bicycling. The primary focus of this effort was to encourage County employees to make every day a "Bike to Work Day." In addition, The County installed bicycle parking at County-owned facilities such as parks, libraries, and its beaches, to benefit residents and visitors to these facilities. Providing bicycle parking is one of the important steps the County is taking to encourage employees to make every day to be a "Bike to Work" day. To further help employees feel confident and safe while cycling to work, the Office of Workplace Programs partnered with County's Wellness Program to facilitate a bicycle education and encouragement program.

The County ordered, purchase, and installed 590 bicycle racks, primarily for employee use, at 176 facilities at various County sites within the AQMD area. The County implemented a bicycle outreach and education program, including: 1) conducted 48 one-hour basic bicycle commuting workshops at 32 dispersed locations within SCAQMD jurisdiction; 2) purchased and distributed bicycle light sets to basic workshop attendees; 3) conducted eight six-hour "Traffic Skills 101" bicycle courses with more in depth content on rules of the road and hands-on bicycle skills practices (courses were held on Saturday); and 4) purchased and distributed bicycle helmets to "Traffic Skill 101" course attendees.

Implementing safe and secure bicycle parking at County buildings and providing a bicycle outreach and education program supports multiple County goals including:

- Promoting rideshare to over 108,000 County employees,
- Meeting Climate Change goals by reducing vehicle-miles traveled,
- Improving air quality,
- Potentially relieving traffic congestion,
- Legitimize bicycling as a transportation mode,
- Increasing levels of physical activity among residents and employees, which can lead to decreases in rates of chronic disease,
- Decreasing County costs associated with healthcare, vehicle parking at County buildings, and reimbursements for mileage, and
- Board of Supervisors' motion to implement bicycle parking at County facilities and in communities with high obesity rates.

## **Problems Encountered**

The County conducted a solicitation to secure the education consulting services for the education program. The original procurement documents did not indicate the classes would be held at different locations throughout the County. The winning bidder based their cost proposal on the belief that classes would be held at a single location there was an additional travel cost incurred. The participation for the 6 hour Saturday class was lower than expected and this was due to the location of the class and the time commitment.

The County also encountered delays with the procurement process of the bicycle racks. To take advantage of cost savings, the purchase of the bike racks was decided to be done in bulk but there was a delay in identifying a storage facility. There were also delays in project completions due to staff re-assignments and retirements.

As a response to the COVID-19 pandemic, on March 31, 2020, the County of Los Angeles, Board of Supervisor's approved a freeze on non-essential services, supplies and equipment resulting in a delay of procurement and installation of supplemental lighting. Once lighting was procured, installations were completed while adhering to social distancing practices.

